

PROFORMA FOR THE VISIT OF THE INSPECTING OFFICER TO THE FERTILIZER DEALER

1	Date of Inspection	
2	Name of the dealer	
3	Licence No	
	a) Sale point Address	
	b) Storage Point Address	
4	Contact no of dealer	
5	mFMS ID No	
6	ePOS Company Name	
7	QR Code no	
8	Payment aggregator	
9	Virtual payment address (VPA)	
10	Whether the sale and stock premises are the same as mentioned in the licence	
11	Stock Position at the time of Inspection Details are to be furnished	
12	Whether ground balance of stocks are tallying with reference to the stock register and ePOS or any discrepancy	
13	Whether the Stock register and sales invoices are maintained if not give details	
14	Whether the Licence No.(selling) is mentioned on sales invoices	
15	Whether the dealer is Purchase the stocks from approved and authorised sources or not verify the purchases invoices	
16	Whether the dealer has exhibited price list as per the E.C.Act	
17	Whether the bills are being issued to the consumers duly mentioning the batch Nos .and trade name of fertilisers	
18	Whether the stocks are stored according to the provisions of Act and rules	
19	Whether dealer / distributor/ manufacturer is sending reports regularly to the licencing officer	
20	Urea stock as per Epos Machine	
21	Urea stock as per Ground balance	
22	Details of Samples drawn	
23	Any showcause notices issued this year	
24	License suspended date from -----to	
25	Reasons for Suspension	

Fertilizers sales from April 1st to Till Date

Sl.No	Product	Opening Balance	Receipt	Total Stock	Sales	Closing Balance
1	Urea					
2	DAP					
3	MOP					
4	SSP					
5	Complex					
	Total					

Signature of Dealer and seal

Signature of Fertilizer Inspector and seal